Information for MACL Students

The University of Michigan Law Library welcomes MACL students. Access to Law Library spaces for Law students is provided using student UMIDs, so please have your MCard with you at all times when working in the Law Library and other Law School spaces.

Building Hours

The Reading Room and the underground Law Library will be open from 8am until 10pm daily during the MACL program, except for holidays. Students seeking study space from 10pm until midnight may access the first floor of Jeffries Hall using their MCards.

The Reading Room and underground Law Library will be closed on Memorial Day (May 27th) and Independence Day (July 4th), but students may access the first floor of Jeffries Hall using their MCards from 8am until midnight on those days.

Please be aware that the exterior doors to all Law School buildings lock at 7pm. Students can access the buildings after 7pm using their MCards at any Law School doors with card readers.

Access to Law Library Spaces

Certain areas of the Law School and the Law Library are restricted for the use of Law students: the west end of the Reading Room, the Lower Commons, the Upper Commons, and the underground Law Library.

Reading Room & Commons

Reading Room Desk Attendants check MCards in the Reading Room and Commons throughout the day using a device that checks against a database of approved users. If the device does not recognize you as an MLaw student, please contact Amanda Runyon, Head of Public Services at arunyon@umich.edu or (734) 763-9452.

Underground Law Library

Gate attendants at the Entrance Station scan MCards at the entrance to the underground library to check against a database of permitted users. We have added students to this database. If the database does not recognize you as an MLaw student, please contact Amanda Runyon, Head of Public Services at arunyon@umich.edu or (734) 763-9452.
Group Study Rooms

There are 11 group study rooms located in the Reading Room and several group study rooms on sub-2 of the underground Law Library. Students may reserve these rooms for up to two hours per day at [http://reservations.law.umich.edu](http://reservations.law.umich.edu) using their University of Michigan email address.

Reference Service

The Reference Desk on sub-1 of the underground Law library is open from 8am – 10pm daily during the MACL program. Students can contact us for reference help in a number of ways:

- By chat
- By email at asklawlibrarian@umich.edu
- By phone at (734) 764-9324
- In person

For more details, including the link to our chat reference service, please visit [http://www.law.umich.edu/library/research/Pages/Get-Help.aspx](http://www.law.umich.edu/library/research/Pages/Get-Help.aspx)

Please note that the Library will be closed on Memorial Day (May 27th) and Independence Day (July 4th) and reference service will not be available.

Research Consultations with Law Librarians

Each MACL student will be assigned a personal librarian to help navigate their research. The Law Library’s reference librarians all have law degrees in addition to master’s degrees in library or information science, and are licensed to practice law.

Your librarian is:

To schedule a consultation with a reference librarian, contact your librarian by email or visit the online scheduling tool at [http://reservations.law.umich.edu/appointments/](http://reservations.law.umich.edu/appointments/)

Borrowing Equipment

The Law Library has a collection of cables, adapters, laptop and phone chargers, and other equipment that students can borrow. Most of these items can be taken out of the underground Law library for up to 24 hours, but some cannot be taken out of the underground Law Library and can only be borrowed for 4 hours at a time. Please check the list of items at the following link for details: [http://libguides.law.umich.edu/gadgets](http://libguides.law.umich.edu/gadgets)